

Project SPY

A Ministry of Fieldstone United Methodist Church

Cancellation and Participation Policy

Summer 2011

Cancellation Policy:

Project SPY greatly appreciates that you have chosen our mission camp as a place for your students. We look forward in being in service with you next summer.

Project SPY understands how difficult it is to schedule a mission trip like this and trying to figure out how many adults and students will be coming, someone canceling at the last minute, fundraisers and other problems that come up.

After you receive your confirmation letter, your dates have been reserved, forcing us to turn other groups away that have requested the same. We also use this information to base the number work sites, materials for the week, the amount of food to prepare and other budget projections.

In the unfortunate event that your group should cancel the trip entirely, all money that has been collected thus far (including deposits) are non-refundable.

Reducing Your Numbers:

You may reduce **up to four** participants if done so before March 1, 2011. However, if you reduce your numbers after March 1, 2011 you must pay the total participant fee (\$300.00 per participant) for the number you have already reserved space.

Participation Policy:

Project SPY requires that all students must arrive at the church on Saturday from 5:00-7:00pm with their group and depart on Friday morning with their youth group. Groups who arrive late or leave early must have permission from Project SPY before hand. We expect for all youth leaders to communicate this information with the students and parents to help enforce this policy.

Please sign below and return to Project SPY as soon as possible. **Your group's application will not be processed until this letter is returned to us, signed and dated.**

I accept the terms of the 2011 Project SPY Cancellation and Policy and will honor this agreement:

(This form must be signed and returned along with the work camp application).

Signature of Contact Person

Date

Church name: _____